

Brighton Area Schools  
Board of Education  
Special Meeting, Superintendent Search  
Tuesday, April 28, 2009  
7 PM - BECC

## **A G E N D A**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Closed Session**
  - A. The Board will enter closed session for the purpose of reviewing the contents of employment applications (Superintendent of Schools position) for applicants who requested that his/her application be kept confidential.**
- VI. Selection of Candidate Pool, Open Session**
- VII. Interview Process/Protocol**

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in agenda item "Call to the Public."

## Minutes

### I. **Call to Order**

The meeting was called to order by President Anderson at 7:03 p.m.

### II. **Pledge of Allegiance**

### III. **Roll Call**

Members present: William Anderson, Joe Carney, Jay Krause, Cheryl Leach, Beth Minert, Joyce Powers and Greg Rassel.

Also present: Interim Superintendent Riutta, staff, press and visitors.

### IV. **Approval of Agenda**

Moved by Leach, supported by Powers to approve the agenda as amended (add Board review of the superintendent profile and the feedback received from the groups that participated in the profile process—Item VI.) Voice vote: 7 ayes. Motion carried.

### V. **Call to the Public**

None.

### VI. **Review of Profile/Selection Criteria for Superintendent of Schools**

Mr. Mike Wilmot and the Board reviewed the profile and selection criteria for Brighton's next Superintendent of Schools.

The Board also discussed the process that will be used in reviewing each candidate's application materials which will be conducted in closed session.

After reviewing the application materials, the Board will enter open session to determine which candidates will be invited for interviews. After naming the candidates, the Board will discuss questions that will be asked during the first round of interviews. First round interviews will be conducted the week of May 4, 2009. Once first round interviews are conducted the Board will narrow the field of candidates that will be invited for second interviews which will be held the week of May 11, 2009. Site visits will be held the week of May 18. It is anticipated that the Board will hire the superintendent on May 26, 2009.

### VII. **Closed Session**

Moved by Rassel, supported by Leach to enter closed session for the purpose of reviewing the contents of employment applications for the Superintendent of Schools position as provided for in the Open Meetings Act. Roll call vote: 7 ayes. Motion carried.

Board entered closed session at 8:02 p.m.

Board entered open session at 8:59 p.m.

### VIII. **Selection of Candidates, First Round Interviews**

Moved by Leach, supported by Carney to interview candidates numbered one through five.

Moved by Rassel to add candidate sixteen to the candidate pool. Motion failed for lack of support.

Moved by Krause, supported by Carney to drop candidate four and not add candidate sixteen. Voice vote: 6 ayes, 1 nay - Rassel. Motion carried.

Vote on amended motion: 7 ayes. Motion carried.

The Board will interview candidates William DeFrance, William Eis, Gregory Gray and Richard Weigel on May 4 and 5, 2009.

It was suggested that the Board Finance Committee meet Wednesday, May 6, 2009 at 6:00 p.m. and further, the Board Curriculum Committee meet at 7 pm on May 6 and the Human Resources Committee meet on Monday, May 4 at 4:00 p.m.

The seven topics to be covered in each interview are: Community Relations, Political Awareness, Leadership Attributes, Instruction/Curriculum, Finance/Operations and Staff/Personnel. The Board decided on the questions for each category and each Trustee selected a category for questioning.

Meeting adjourned at 10:01 p.m.

Date Approved:

Approved by:

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William Anderson, President

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Elizabeth Minert, Secretary

(Sheri Lohmiller, Recorder)